



Friday 11th September 2020

Dear Parents,

RE: Collecting children at the end of the day.

Following our first full day yesterday with all the children on site we have reviewed the arrangements for collecting children at the end of the day. Please be mindful that as a school there is only so much that we can reasonably be expected to do, and we rely on parents to follow guidance and act responsibly. A small number of parents raised concerns yesterday regarding picking up their children as they felt vulnerable, but this was largely due to some parents not paying attention to social distancing. We do need to try and work together to ensure everyone feels safe. Please read this letter carefully and ensure you understand the expectations.

KS1 Playground

Yesterday was the first day that we had all of our Key Stage 1 children in school following their staggered start so it was busier than previous days but we are thankful to you for your support in allowing the teachers to bring the children out of the classrooms and dismiss them one at a time. Your patience and support were much appreciated, and this aspect seemed to work well. In order to make this work more efficiently we will move Hawks collection zone onto the Key Stage 2 playground and when we bring out Starfish class we will move them further down the KS1 playground so that they are standing in front of Seahorses class. There are a lot of adults on the playground at 3:10pm so please ensure you do all you can to leave a large space in front of the class and maintain social distancing from other adults. Do not come to the line to collect your child, they will be sent to you.

KS2 Playground

Dismissing Key Stage 2 children is less of a challenge as we have a greater selection of exit points and spaces. However we do need to improve the way things operate on the Key Stage 2 playground, therefore from today we will bring Hawks class out onto the playground as well as Tigers and Owls so it will feel a lot busier out there. Please do not compromise our 'bubbles' by moving between the children and encouraging them to move between their bubbles. As a school we must maintain social distancing between our bubbles regardless of siblings and collection arrangements. When you are travelling around the Key Stage 2 playground you must remain on the outside and keep to the right. Your child can come and join you as you walk round. Please do not approach them, allow them to come to you.

These are the things we need all parents to do to help:

Please:

- Observe the rule that we keep to the right when moving around the school, including on the playground
- Observe rules about social distancing and do not stand too close to other adults on the playground

Continued:-

- Only send one person to collect children from school
- Wait patiently whilst the teachers bring their class out onto the playground
- Do not encourage your child to come to you from the line - wait for the teacher to send them to you
- Leave promptly when you have collected your child – do not hang around chatting
- Do not distract the teachers and teaching assistants by attempting to talk to them – they have an important job to do to dismiss the children safely
- Do not allow any children to play on the play equipment – this is strictly prohibited
- Leave by the nearest exit when you have collected all your children

Please do not worry about children being left on the playground if you are delayed collecting them, teachers will always supervise them until they are collected.

During our risk assessment process, we considered several measures to minimise contact including one-way systems around the site and staggered start and finish times. We chose not to put these measures in place as we felt that with your support they could be avoided. They are planned and could be put into action very quickly if needed but we are aware of the additional challenges these measures may bring for families with multiple children, drop off points and times. It is early days and it always takes a little time for new routines to become established. I am certain that we can work together to make things run efficiently and maintain the safety of our community and I thank you in advance for your support with this matter. We will continue to monitor the situation very carefully and adapt, as necessary.

Yours faithfully

Mrs Becky Ford
Headteacher