



Friday 29th May 2020

Dear Parents and Carers,

RE: SCHOOL RE-OPENING FROM 8TH JUNE – PHASE 1, KEYWORKER CHILDREN, VULNERABLE CHILDREN AND THOSE WITH AN EHCP.

As you will be aware from the government announcement this week, the five tests have been met that mean schools can cautiously start to expand their provision.

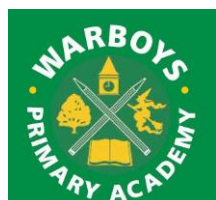
At Warboys, the first phase of expansion will start from 8th June and will include the children who have been prioritised as identified above. As a result of school expansion and in order to comply with all health and safety requirements there are strict safety measures in place that you need to be aware of. These are attached as a separate document. Please read them carefully as we will need to work together to ensure these are met. They also give an indication of how your child's experience of school will differ from 'normal'.

Following the risk assessments conducted before half term I can confirm that the maximum capacity for Warboys during the summer term is 84 children with the current restrictions in place. This is currently broken down as 30 keyworker spaces, 24 EYFS spaces and 30 Year 1 spaces. We have had to make some difficult decisions in order to ensure we comply with guidance and provide a safe experience for everyone. Our draft plans do not currently include inviting Year 6 children back into school, but this may change as the phased expansion progresses. I have shared a draft copy of our plans as a separate document, but these may be subject to change and are purely to support your understanding of what our expanded model may look like. It might be helpful in your decision making.

We will allocate places to children in order of priority as per the letter I sent to you before half term starting with the group identified above. We have a maximum capacity of 10 children for each 'bubble' we create, and this cannot be breached. If we receive more applications for places than we can currently accommodate we will initially prioritise keyworker children who have consistently attended the hub during the last 3 months and those children of parents who work in schools. Please refer to the national guidance regarding what constitutes a keyworker. Completion of an application does not guarantee a place.

If we receive more applications for keyworker children than we have allocated spaces for, we may have to review our planned provision for Year 1 in order to ensure we can accommodate priority group 1. We will only know this once all applications have been received.

p.t.o



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We realise how important the extended provision is and whilst we can't offer a full wrap around service; we can offer a limited number of places that operate between 8am and 4pm. These places are only available to parents who meet the key-worker criteria and need an extended day to enable them to work. As previously stated, children in EYFS and Y1 will be offered these longer days within their year groups and not with siblings in keyworker groups. Please make it clear when completing your request if you need provision between 8am-4pm.

As we have limited spaces, it is important that the groups remain consistent and that only those who can commit to their children taking up **full-time** places do so. This means that children who have been attending part-time will now be expected to attend full-time in order to retain their place. Days will be adjusted to accommodate staggered start and finish times, but the minimum offer will be a 6-hour day, Monday-Friday.

There are two main reasons for requiring parents to take up places for their children on a full-time basis only:

1. To enable the groups of children and their allocated adults to remain consistent throughout the week, creating a 'bubble' approach recommended by scientists to keep the number of interactions to a minimum.
2. To enable the curriculum to be taught consistently.

Once places have been allocated and groups established, there may be an option to request a place later in the term, but this will only be granted if it does not disrupt the bubble model or compromise current risk assessments. It is therefore important that you make a carefully considered decision now about whether to apply for a place. Once plans are in place, it may be difficult to change them. When we have everyone's applications for phase 1 of re-opening, we will contact you again to provide further clarity regarding specific arrangements such as times of the day and the names of staff who will be leading in each group. We will be allocating 2 adults to each group.

We will continue to provide a school dinner free of charge to all children attending school so please indicate on your form whether you would like to take up this offer.

There is no expectation that children must return to school. This decision rests firmly with you as parents and you will be supported in the decisions you make. There will be no penalties for non-attendance during the summer term.

We need all parents who wish to apply for a keyworker, vulnerable child or EHCP place to complete [this form](#) no later than Tuesday 2nd June. **Please complete one form for each child who needs a place.** We will then write to you again on Thursday 4th June to confirm places for the week commencing 8th June and provide further information. We are currently creating individual guidance documents for each group and these will be shared with you.

Factors which may result in changes to our draft plans:

- They are subject to approval by the Trust board
- Parents/carers of prioritised groups choose not to take up a place for their child
- More applications for places are received than we can currently accommodate
- More/less staff are available to work in school
- Government guidance over social distancing changes

I realise there is a lot of information here to digest and I apologise. There is so much information that you need, and I have tried to cut it down as far as possible. I will be available in school from Monday 1st June for anyone who wishes to telephone and discuss this matter further. Please note that I cannot support with your decision making but I can provide further information if you have questions or concerns.

p.t.o

Warboys Primary Academy

Moving Forward Together

To Develop Confident, Independent Learners

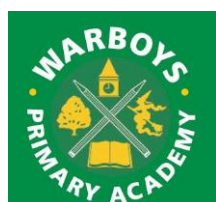
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Next Steps

My situation	What do I need to do?	Outcome
I am a keyworker parent and I need to request a full-time place for my child from 8 th June.	Please complete attached form no later than 2 nd June.	The school will contact you on 4 th June to confirm details of a school place.
I am a parent of a vulnerable child and I need to request a full-time place for my child from 8 th June.	Please complete attached form no later than 2 nd June.	The school will contact you on 4 th June to confirm details of a school place.
I am a parent of a child with an EHCP and I need to request a place for my child from 8 th June.	Please complete the attached form no later than 2 nd June.	The school will contact you to discuss your request in line with SEND protocol and risk assessment procedures.
I have a child in EYFS but they do not fall into any of the categories above.	No action needs to be taken.	The school will contact you no later than Thursday 4 th June to share arrangements for EYFS re-opening. Continue with home learning
I have a child in Year 1 but they do not fall into any of the categories above.	No action needs to be taken.	The school will contact you in the week commencing 8 th June to share arrangements for Year 1 re-opening. Continue with home-learning.
I have a child in year 2, 3, 4, 5 or 6 and they do not fall into the categories above.	No action needs to be taken.	Home learning will continue from 1 st June onwards.
I do not want my child to return to school.	No action needs to be taken.	The school will contact you in July to confirm arrangements for September.

Kind regards,

Becky Ford
Headteacher



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