



## Principal: Mr Stuart Mallott Warboys Primary Academy Humberdale Way, Warboys Huntingdon, PE28 2RX

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Monday 29<sup>th</sup> January 2024

Dear Parents and Carers,

I hope this letter finds you well. I wanted to inform you about a change in your child's classroom that will take place over the next few weeks.

Due to personal reasons, Mrs Marsden, your child's class teacher, will not be in school. We understand the importance of consistency in your child's education, and I want to reassure you that we have made arrangements to ensure a smooth transition.

To maintain the continuity of learning, Mrs Riggall will be teaching Turtles Monday to Thursday with Mrs Pengelly (former teacher at Warboys) teaching Fridays, both of whom have extensive experience in teaching and are known to the school. They will be starting this week and be taking over Mrs Marsden's class for the duration of her absence.

We have taken measures to ensure that Mrs. Riggall is well-prepared and familiar with the curriculum and teaching materials used in your child's class. Mrs Myles-Gardiner who is currently covering Dolphins class has extensive knowledge of the EYFS curriculum and will work with Mrs Riggall to ensure children are making good progress and are supported during this transition. We also have Mrs Wales, our Trust EYFS lead, who will continue to provide additional support to staff two days a week.

Although the change in a teacher may be an adjustment for the children, we are confident that Mrs. Riggall and Mrs Pengelly's expertise and dedication will provide a seamless learning experience for your child. Our aim is to maintain a nurturing and supportive environment where your child can continue to grow academically and socially.

This will have an impact on the up-and-coming parents evening; therefore, it will be deferred, and we apologise for any inconvenience that this may cause you.

We understand that you may have concerns, but please be reassured that we are committed to working closely with Mrs. Riggall and Mrs Pengelly to monitor your child's progress and ensure their well-being remains our top priority. If you wish to discuss this further, please either contact Mrs Myles-Gardiner or myself via the School Office.

Thank you for your ongoing support and trust in our school.

Warm regards,

Mr Stuart Mallott Principal



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