

Wednesday 4th September 2019

Dear Parents/Carers,

## Re: Communication

We are currently trying to establish a paperless letter system. We currently use Parentmail, however if you wish to receive hard copies of all letters, then please notify the School Office by either e-mail (office@wpa.education) or by completing the attached slip. Please also let us know if you have not received this letter by ParentMail so that we can check your e-mail address.

Also, if any of your contact details have changed, then please inform the School Office as this information is essential for emergency purposes.

Kind regards

Loren Bradley
Office Manager



## To: The School Office

Child's Name:	
Class:	
Signed:	
Date:	

Please forward all communications via Parentmail, together with a paper copy.





www.tdet.education